

June 20, 2025

VIA email: prose@nysd.uscourts.gov

Clerk of Court
Southern District of New York
500 Pearl Street
New York, New York 10007

Re: Jane Doe Esq., v. The Legal Aid Society 25-cv-02409

Dear Clerk of Court,

Enclosed is the affidavit of service of the summons and complaint on the Legal Aid Society. Also enclosed is the proof of service of the Plaintiff's Leave Application for Sealing [F.R.C.P. 5.2 (d)], Notice of Privacy Motion, Memorandum of Law in Support of Privacy Motion, Plaintiff's Declaration in Support of Privacy Motion and Plaintiff's Declaration Exhibits A-O.

Respectfully submitted,

/s/ Jane Doe Esq.,
Jane Doe Esq.,
Pro-Se Plaintiff

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No. 25cv2409

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for (name of individual and title, if any) Jane Doe Esq.
was received by me on (date) June 12 2025

☐ I personally served the summons on the individual at (place) _____
on (date) _____; or

☐ I left the summons at the individual's residence or usual place of abode with (name) _____
_____, a person of suitable age and discretion who resides there,
on (date) _____, and mailed a copy to the individual's last known address; or

☒ I served the summons on (name of individual) x Kristina Sabater, who is
designated by law to accept service of process on behalf of (name of organization)
Legal Aid Society on (date) June 12 2025; or


☐ I returned the summons unexecuted because _____; or

☐ Other (specify): _____

My fees are \$ 50. for travel and \$ 0 for services, for a total of \$ 0.00.

I declare under penalty of perjury that this information is true.

Date: June 12 2025


Server's signature

CASEY SHARGEL
Printed name and title

313 W 57th St. NY, NY 10019
Server's address

Additional information regarding attempted service, etc:

Signature of Clerk or Deputy Clerk



jane doe esq., <janedoeesq02409@gmail.com>

RE: 25-vc-02409 Affidavit of Service & Privacy Motion

1 message

Daniel Lewkowicz <dlewkowicz@kbrlaw.com>

Fri, Jun 20, 2025 at 12:43
PM

To: "jane doe esq.," <janedoeesq02409@gmail.com>

Cc: Lisbeth Espinal <lespinal@kbrlaw.com>, "Joan M. Gilbride" <jgilbride@kbrlaw.com>

Dear Jane Doe,

We are in receipt of the affidavit of service and the Privacy Motion, the Declaration in support and the exhibits A – O. We will await your follow-up emails as described below. Thank you.

Daniel Lewkowicz | **KAUFMAN BORGEEST & RYAN LLP**
875 Third Ave | New York, NY 10022
direct: 646.367.6908 | fax: 212.980.9291
[email](#) | [website](#)